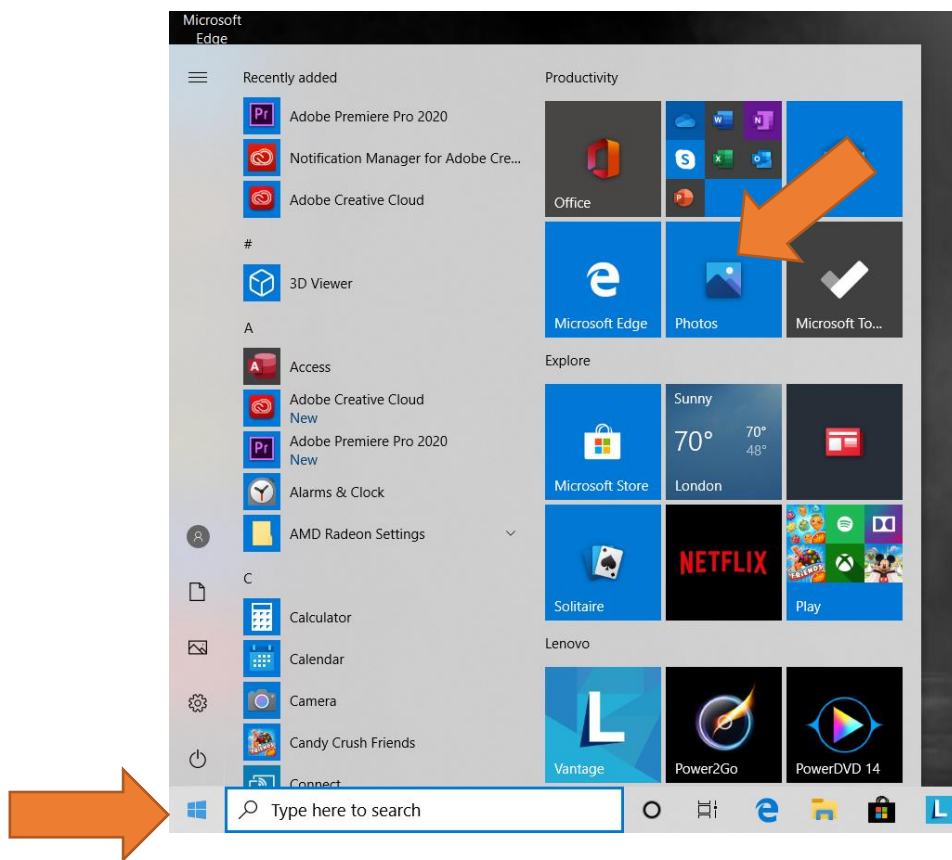


## Editing videos in Windows 10

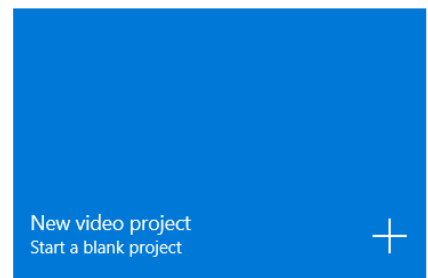
1. Windows 10 has been the operating system for all Microsoft computers since 2015. Even if your office computer or laptop was purchased before then, it is still likely that your IT department will have installed this update as your computer won't run properly without it. In Windows 10, you can easily edit video footage in the 'photos' app. In order to edit a video you have taken you will, of course, need to have uploaded the video from your device to your computer.

To open the app go to the Windows logo on the bottom left and click 'photos'



2. Click on 'Video projects' and then 'New video project'

Your video projects (1)



PHOTOS

Collection Albums People Folders Video Projects

Search people, places, or things... 🔍

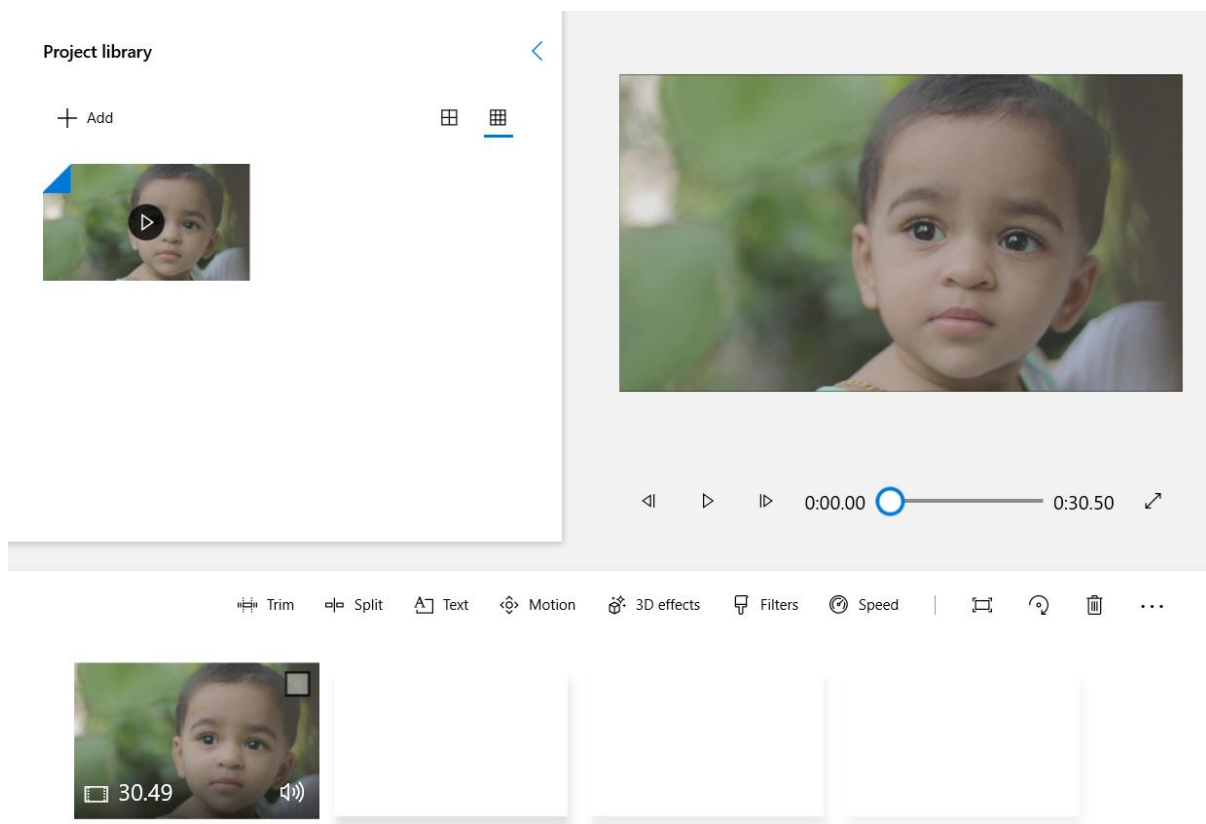


- From here you can edit any video that you have uploaded to your computer. Go to 'Add' and search for the video that you have uploaded.

### Project library



- You can then drag the video down into the project library and start editing. Have fun experimenting with the clip by adding a title card. You can also use the 'trim' tool to edit out parts of the video you don't need.



5. Once you have finished click 'finish video' on the top right of the screen and then 'export video' which should automatically save your video as an MP4 file. It's always better to save in higher quality, but if you need to keep the size of the video smaller in Mb (mega bytes) you can always go back and save it as a medium quality.

