



## SPOTLIGHT SESSION BOOKING FORM

### INTERAGENCY PLACEMENTS

Facilitators: Rhona Pollock, Legal Consultant, AFA Scotland  
Kate Richardson, Manager/Practitioner, Scotland's Adoption Register

Date: Wednesday 23 September, 2020

Times: Registration: 1.45pm  
Start: 2.00pm  
Close: 3.30pm

Venue: Online Platform – Adobe Connect

Cost:	Member Rate	£35.00 + VAT
	Non-Member Rate	£55.00 + VAT
	Individual Member Rate	£25.00 + VAT

#### THEME

The success of Scotland's Adoption Register has resulted in the placement of over 620 children with their adoptive families since the Register's inception in 2011. This has been further supported by the addition of the Online Register within Link Maker in 2016.

This national resource means that a significant number of children are placed out with their own local authority area, which itself leads to the involvement of more than one Local Authority and sometimes, also, one of our Voluntary Adoption Agencies. This can be further complicated by cross borders placements into the other Nations within the UK.

This session will look at how agencies can work together effectively, understand the legal requirements and good practice policies, manage mutual expectations and provide a consistent and seamless approach to the settling of children into their adoptive families throughout the country.

The session will cover topics including:

- The financial arrangements between agencies
- Legal responsibilities throughout the process
- Practical considerations in relation to home visits, attending children's hearings and court
- Information gathering and report writing
- The importance of the carer/adopter/birth parent relationship during transition
- The importance of careful planning and a co-operative approach to managing the transition process for the child.

#### WHO SHOULD ATTEND

This session is suitable for children and family workers and all practitioners who are family finding for children and those working in permanence.

# AFA SCOTLAND SPOTLIGHT SESSION BOOKING FORM

## INTERAGENCY PLACEMENTS

Date: Wednesday 23rd September, 2020  
Venue: Online Platform – Adobe Connect  
Facilitators: Rhona Pollock & Kate Richardson

### DELEGATE INFORMATION

Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Organisation: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ Post Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_  
Dietary/Disability Access Requirements: \_\_\_\_\_

### PAYMENT METHOD

Billing Address/invoice: \_\_\_\_\_  
\_\_\_\_\_ Post Code: \_\_\_\_\_  
Purchase Order Number: \_\_\_\_\_

Member Rate £35.00 + VAT  Non-Member Rate £55.00 + VAT   
Individual Member Rate £25.00 + VAT   
Please invoice:  Remittance enclosed:   
*Cheque (including VAT) made payable to AFA Scotland*

### CANCELLATION POLICY

After receipt of written confirmation of place allocated	25% of fee
Cancellation between two and four weeks prior to the date	50% of fee
Cancellation between one week and two weeks prior to the date	75% of fee
Cancellation within one week of the date	100% of fee

**Please return your completed form to:** [info@afascotland.com](mailto:info@afascotland.com)

### OFFICE USE ONLY

Invoice Number: \_\_\_\_\_  
Cheque Number: \_\_\_\_\_  
Date Confirmed: \_\_\_\_\_

We will store your details and may want to contact you in the future with more information about our service and activities. Please tick here if you do not want us to do this. We will not pass your information on to a third party without your permission. Data Protection Act 2018

