



**Adoption and Fostering Alliance
Scotland**

WORKSHOP BOOKING FORM

THE ROLE OF THE AGENCY DECISION MAKER (ADM) IN ADOPTION AND FOSTERING

Facilitator: Ravinder Kaur
Date: Friday 16 June, 2017
Venue: Conference House, 152 Morrison Street, The Exchange, Edinburgh
Cost: £110.00 + VAT
Time: 10.00am – 4.00pm
(refreshments & lunch will be provided)

THEME

The Agency Decision Maker (ADM) has an essential role in making decisions about the best plans for children, their carers and adopters. The Adoption and Children (Scotland) Act 2007 provides the framework for this role. However, beyond this framework there is very little guidance to inform and support agency decision makers, particularly when dilemmas arise. The process of making the decision will vary across agencies but there are some key good practice considerations.

WHO SHOULD ATTEND

This AFA Scotland workshop invites new as well as experienced agency decision makers to attend.

LEARNING OBJECTIVES

- Provide the legal and regulatory framework for making decisions
- Explore key factors which promote better decision making
- Examine the interface between the ADM and the panel process
- Provide an opportunity to consider good practice with other ADMs.

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DELEGATE INFORMATION

Name: _____

Position: _____

Organisation: _____

Address: _____

_____ Post Code: _____

Telephone: _____ Email: _____

Dietary/Disability Access Requirements: _____

PAYMENT METHOD

Billing Address/invoice: _____

_____ Post Code: _____

Purchase Order Number: _____

Member rate £110.00 Non-Member rate £150.00

Individual rate £90.00

Please invoice: Remittance enclosed:

Cheque (including VAT) made payable to AFA Scotland

CANCELLATION POLICY

After receipt of written confirmation of place allocated	25% of fee
Cancellation between two and four weeks prior to the date	50% of fee
Cancellation between one week and two weeks prior to the date	75% of fee
Cancellation within one week of the date	100% of fee

Please return your completed form to:

Brenda Reilly, Business Support & Finance Manager
AFA Scotland, Conference House, 152 Morrison Street,
The Exchange, Edinburgh EH3 8EB
Tel: 0131 248 2403
Email: info@afascotland.com

OFFICE USE ONLY

Invoice Number: _____

Cheque Number: _____

Date Confirmed: _____